

**MINUTES**  
**Housing Authority of the Town of Darien**  
**SPECIAL MEETING**  
**Tuesday, December 01, 2015**

The Special Meeting of the Commissioners of the Housing Authority of the Town of Darien was held on Tuesday December 01, 2015, at Old Town Hall Houses Community Room located 719 Post Road, Darien. The meeting was called to order at 6:30pm.

Present were Commissioners Jan Raymond, Joe Warren and Lorraine Golino. Also present were Nichole Jefferson, Executive Director and Co-developer Arthur Anderson as well as Dan Montanaro from the development team.

**AON Association:** No Report

**Senior Resident Association:** No Report

**Minutes:** Minutes from October 27, 2015 and November 17, 2015 were submitted and reviewed. Joe Warren motioned to accept the minutes as presented and Lorraine Golino seconded. All agreed.

**Paid Bill Reports:** Paid Bills for E187 October and November 2015 (thru 11/24) were reviewed and accepted as submitted by a motion from Joe Warren and seconded by Lorraine Golino. All agreed.

**Directors Report: (Heights)** – Nichole Jefferson reported 2 vacancies at the Heights at Darien.

**(OTHH)** – Nichole Jefferson reported that there is a need to add an additional day of cleaning the community room area due to more frequent use of the area.

**Cleaning Frequency Change: (OTHH)** Joe Warren motioned to accept the change to the cleaning schedule as submitted Lorraine Golino seconded. All agreed.

**216-218 West Avenue Update:** Nichole Jefferson reported that two applicants have been identified as the future tenants of 216 and 218 West Avenue. Leases will begin on or before January 1, 2016.

**OTHH Redevelopment Update:** Arthur Anderson passed out a preliminary floor plan of a one bedroom redeveloped unit for review. There was a brief discussion regarding the floor plan followed by a slide show presentation of the preliminary drawings for the redevelopment of OTHH. There was a discussion regarding the timeline of the redevelopment. Arthur Anderson stated that he would provide a written preliminary timetable to residents and the commission by the end of January 2016.

**New Business:** No Report

**Old Business:** No Report

Joe Warren moves to adjourn public session and enter into Executive Session for the purpose of the discussion of personnel, contractual and tenant issues. Lorraine Golino seconds the motion. Meeting was adjourned at 8:25p.m.